

SHEET METAL WORK ORDER



W

Date Ordered: _____

Customer: _____

Required By: _____

ORDER INFORMATION				SITE INFORMATION			
Order Type:	<input type="checkbox"/> Internal Job <input type="checkbox"/> Customer / Supply-Only			Project Name:			
Priority:	<input type="checkbox"/> Standard <input type="checkbox"/> Rush <input type="checkbox"/> Immediate			Site Address:			
Job / Invoice #:		PO #:		Contact Name & Phone#:			
Payment Method:	<input type="checkbox"/> Credit Account <input type="checkbox"/> Pre-Pay <input type="checkbox"/> Pay at Pickup			Email:			

Brand:	Colour:					Gauge:							
#	Page	Profile Code	A	B	C	D	E	Slope	L.F. / Unit	Cut Size	Cut	Bent	Notes
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													

Use A–F variables per geometry guide. Enter total Lineal Feet (L.F.) per profile. Notes for special instructions.

STAGING / LOGISTICS - <input type="checkbox"/> Pickup <input type="checkbox"/> Delivery	COMPLETION / SIGN-OFF		
<input type="checkbox"/> Flashing Rack <input type="checkbox"/> Residential Rack <input type="checkbox"/> Skid <input type="checkbox"/> Wrap & Tape	Completed By:		Date:

Signature: _____

Operations: _____ HRS: _____